



SCOPE
Professional Exchange

PROFESSIONAL EXCHANGE GUIDELINES

First Batch Registration
Exchange Season 2020/2021



INTRODUCTION TO CIMSA

Center for Indonesian Medical Students' Activities (CIMSA) is a non-profit and non-governmental organization that is independent, nationalist, non-political and non-partisan with activity-based programs. CIMSA consists of 6 standing committees related to health issues: sexual and reproductive health including aids, public health, medical education, human rights and peace, research exchange and professional exchange. Having 23 active locals throughout Indonesia, CIMSA is affiliated with International Federation of Medical Students' Associations (IFMSA), the biggest student organization in the world with recognition from the United Nations.

With the mission to empower medical students to actively learn and create, to plan strategies and to execute movements to improve nation's health and well-being, CIMSA continues its struggle to create a healthier, more secure, and more prosperous Indonesia with equal opportunities in education and health, and also to improve lives and reach prosperity and social justice.

INTRODUCTION TO IFMSA

The International Federation of Medical Students' Associations (IFMSA) is a non-profit, non-governmental and non-partisan organization representing associations of medical students internationally. IFMSA was founded in 1951 and is one of the world's oldest and largest organizations. It represents, connects, and engages every day with medical students from all around the globe to shape a sustainable and healthy world.

Its work is divided in four main global health areas: public health, sexual reproductive health, medical education, human rights and peace. Furthermore, each year, IFMSA organizes 13.000 clinical and research exchanges programs for its students to explore innovations in medicine, and healthcare systems in different settings.

IFMSA is also officially recognized by the United Nations as the voice of international medical students, and has official relationships with major UN agencies, such as the World Health Organization, UNESCO, UNAIDS, UNHCR and UNFPA, as



well as key supporters like the World Medical Association (WMA). This has ensured that IFMSA is considered a major partner when it comes to issues relating to global health, internationally and locally.

INTRODUCTION TO SCOPE

The first standing committee within IFMSA was the Standing Committee on Professional Exchange (SCOPE) in 1951. It started small, beginning with only 8 European countries, but since then has grown into one of the largest student-run exchange program in the world, with more than 1.5 million medical students from more than 100 National Member Organizations participating until today. The SCOPE exchange program is a quality educational and cultural experience organized entirely by medical students with the help of their medical faculties.

The program aims to promote cultural understanding and co-operation amongst medical students and all health professionals through the facilitation of international student exchanges, to give all students the opportunity to learn about global health, and attains this partly by having its exchanges accredited by medical faculties across the world.

SCOPE Indonesia itself was established in 2001. Led by the NEO's (National Exchange Officers), SCOPE is the standing committee in CIMSA that manages the biggest medical student exchange in Indonesia. Each year, we facilitate approximately more than 200 outgoing and incoming exchange students. SCOPE CIMSA is affiliated with IFMSA and develop good cooperation with various stakeholders and relevant external parties to facilitate the students exchange. We also organize various projects as a form of character development for the members of SCOPE itself and conduct joint activities within CIMSA to improve nation's health.

The biggest fieldwork of SCOPE is managing Incomings and Outgoings. For Incomings, SCOPE helps foreign students who want to experience clinical clerkship in hospitals or teaching hospitals in Indonesia through administration procedures as well as helping the exchange student to adapt during the period of his/her clerkship in Indonesia. SCOPE also engages foreign students to participate in cultural and social activities, as a way to introduce all aspects of life in Indonesia. For the



Outgoings, SCOPE CIMSA facilitates Indonesian medical students who have the interest and ability to experience clerkship abroad by helping with the processing of the documents and administration required by the destination country that we already have contract with in accordance with the regulations.

HOW TO PARTICIPATE

■ Qualifications

1. The applicant should be a 3rd year medical student (at least) or has graduated for no longer than 6 months (at maximum) **by the date of departure for the exchange.**
2. Medical students from all medical schools in Indonesia are eligible to apply for this program.
3. Applicants must agree to abide by the SCOPE Applicant's Terms and Conditions (attached).

■ Selection

1. Pay the Application Form fee (IDR 180.000) through bank transfer to the following account:

Bank name	: BNI
Account no	: 0014399724
Account name	: Khristina Friska
2. Confirm the payment by sending the proof of payment by email to **treasurer.scope@cimsa.or.id** cc **pc.scope@cimsa.or.id** and **neo@cimsa.or.id** with subject: "full name_university of origin_phone number" (e.g. Alala Bebe_Universitas Indonesia_0812345678)
3. After the payment is confirmed by Treasurer of SCOPE CIMSA, the Application Form, the CV format, the Motivation Letter format, and the Terms and Conditions page will be sent to the applicant's email.
4. Fill in the application form and send it back by email **under the same subject** and **under the same email thread** to **pc.scope@cimsa.or.id** and **neo@cimsa.or.id** along with:
 - CV*



- Motivation letter*
- Signed *SCOPE CIMSA Terms and Conditions for Professional Exchange Applicants**

**) it is mandatory to use the template provided by SCOPE*

5. The applicant will get a confirmation e-mail and may proceed to interview and online english selection.

■ **Announcement**

The result will be announced on www.cimsa.or.id (exact date TBA). The applicant who passes the selection process will be contacted by National Exchange Committee and will be assigned to a CIMSA Local Exchange Officer for further inquiries.

■ **Timeline**

Application and Documents submission : 25 April – 10 May 2019

Interview : 15 – 20 May 2019

Announcement : To be Announced

inability to respect the deadline will be considered as cancellation

COUNTRY CHOICES

**) Each country has its own exchange conditions. Before you choose the country preferences, make sure you have noticed the exchange conditions. Find the exchange conditions here: <http://exchange.ifmsa.org/exchange/participating-countries-and-exchanges-conditions-scope/>

Level 1		Level 2		Level 3	
Austria	Iceland	Belgium	Morocco	Brazil	Philippines
Canada	Ireland	Catalonia	Poland	Bulgaria	Romania
Czech	Japan	Croatia	Portugal	Chile	Russia
Denmark	Norway	Egypt	Slovakia	Ecuador	Serbia
Finland	Sweden	France	Slovenia	India	Thailand
Germany	Taiwan	Greece	Spain	Latvia	Tunisia
		Hungary	Turkey	Lithuania	
		Italy			



In the application form you will be asked to choose a total of 6 country preferences with the following provisions:

ONE level 1 country + TWO level 2 country + ONE level 3 country

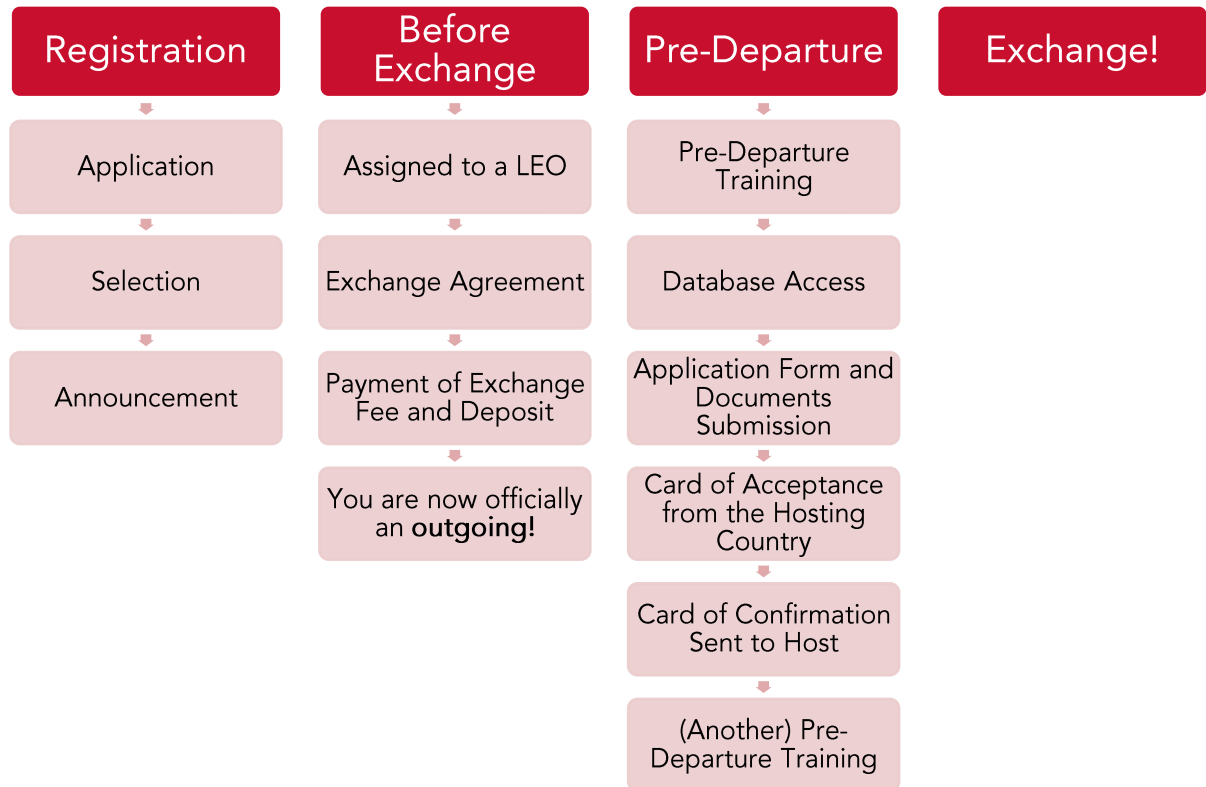
AND

ONE extra level 2 country + ONE extra level 3 country

Details about how to fill out the application form will be attached along with the application form later.



MECHANISM





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FAQs

1. What should I do after I have been selected?

You will be contacted by National Exchange Committee and will be directed to the Local Exchange Officer from one of our local committees. Our Local Exchange Officer will guide you to continue to the next phase.

2. When is the exchange period?

This exchange season starts from April 2020 – March 2021. Thus you are allowed to choose your preferred date of departure. However, before you fill in the date, you must be aware of the country's exchange conditions since several countries only host students on specific months.

3. How will the selection be done?

There are 2 phases of selection: documents (CV and motivation letter) selection and interview. English Test will be included in the interview. Participants who have passed the documents selection may proceed to the interview. The score of participant will be obtained through:

Criteria	Score Range
CV	0 – 3
Motivation letter	0 – 2
Interview	0 – 5



English Test	1 – 5
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4. How long is the duration of the exchange?

To assure the academic quality, the duration of exchange will be 4 weeks. In order to get the certificate, you have to fulfill at least 80% of attendance

5. How much should I pay for this program?

- a. The fee for bilateral contract will be 260 euros and 50 euros for unilateral contract. The fee should be paid to Treasurer of SCOPE CIMSA right after the agreement has been signed.
- b. For unilateral contract, you also have to pay the unilateral fee directly to the hosting country in the way as mentioned in their exchange conditions. Please see the related country's exchange conditions to notify the amount of its unilateral fee.

6. What is included in the contract fee I have to pay?

The contract fee will include your accommodation and meals for once per day (or equivalent) during the exchange period.

7. What about the visa?

The outgoing student is fully responsible for obtaining their own visa.

SCOPE CIMSA will help to provide invitation letter from the hosting country. Any failure in visa obtaining is not the responsibility of SCOPE CIMSA.